

McLaughlin Middle School



2023-2024 Student Handbook



McLaughlin Middle School

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Phone: 605-823-4484



<https://www.facebook.com/mclaughlinmustangs>

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MCLAUGHLIN PUBLIC SCHOOL DISTRICT 15-2 VISION STATEMENT

To guide all learners to their full potential – academically, culturally, emotionally, and physically!

MCLAUGHLIN PUBLIC SCHOOL DISTRICT 15-2 MISSION STATEMENT

In order to fulfill the fundamental purpose of helping everyone reach their full potential, we are dedicated to creating a school in which...

- 1) Every teacher, parent and student is clear on the knowledge, skills, and attitudes students are expected to acquire in each course, grade level, and unit of instruction.
- 2) All families feel accepted and empowered to combine resources with the school to create productive individuals for society.
- 3) Students are prepared to be successful in life.
- 4) Leadership is dispensed throughout the school structure.
- 5) We are all proud of who we are and where we come from and are expected to go beyond what was thought possible to make a better future for ourselves, our families, and our community.
- 6) Teachers act in a professional manner with integrity and honesty and develop relationships characterized by caring and respect – relationships that will lead to a rewarding professional experience.

MCLAUGHLIN MIDDLE SCHOOL STAFF

Staff

Joslyn Agard

Maria Biñas

Kelsey Brown Otter

Ryan Burnette

Hilaree Emmons

Rhonda Frederick

Nicole Grim

James Gumela

Jeannie Jones

Michael Lamis

Chris Mills

Whitney Muller

Candace Scares Hawk

Rebecca Paynor

Linda Stenberg

Maricon Sumagaysay

Jolo Aramo

Effie Thompson

Kelli Rau

Assignment/Class

Administrative Assistant

7th and 8th Grade Math

6th and 7th Grade Culture

8th Grade Health

6th and 7th Grade Keyboarding

Special Education Director

7th and 8th Grade English Language Arts

6th and 7th Grade Math

Clinical Counseling Specialist

Special Education

ISS Coordinator

Science

Special Education

Social Studies

Guidance Counselor

6th and 7th Grade English Language Arts

6th and 7th Grade Physical Education

Special Education Aide

School Nurse

Frona Yellow Earrings
Michael Scares Hawk

Security
Middle School Principal

DAILY SCHEDULE

The McLaughlin School District operates school business using Mountain Time. All school offices and the classrooms will be open at 7:30 AM (MT). Teachers are in their classrooms at 7:30 AM (MT). School begins at 7:50 AM (MT). School hours are 7:50 AM-3:15 PM (MT). Each MS student will follow this schedule unless arranged with the administration.

Period 1	7:50-8:44
Period 2	8:47-9:41
Period 3	9:44-10:38
Period 4	10:41-11:30
Lunch	11:35-12:05
Thiwahe	12:05-12:35
Period 5	12:38-1:29
Period 6	1:32-2:23
Period 7	2:26-3:15

McLaughlin School District has closed lunch. This means that students must not leave the building unless accompanied by a parent or guardian.

SCHOOL CANCELLATIONS

Information regarding school closing due to severe weather or unforeseen happenings will be broadcast on:

KOLY: AM 1300/FM 99.5 KMLO: FM 100.7 KLND: FM 89.5

A School Messenger call will also be made to the parents/guardians. PLEASE KEEP THE SCHOOL INFORMED OF ANY CHANGES IN PHONE NUMBERS SO YOU WILL RECEIVE THIS VALUABLE INFORMATION.

In the event that school is cancelled for the day or there is a school dismissal prior to normal time, information will be available on above mentioned radio and TV stations. We will also update the status on our school Facebook page at <https://www.facebook.com/mclaughlinmustangs>.

LEAVING SCHOOL

If it is necessary for a student to leave school, they must have permission of a parent/guardian. Before a student leaves the school property, the principal's office must be informed.

VISITORS

School age visitors are not allowed in classes. Adult visitors are welcome in all classes. When making visits, unless the parent/guardian is asked to assist with his or her student or a group of students, the parent/guardian is expected to respect the educational process in the classroom and conduct themselves in a manner that will not disrupt student learning or teaching. Visitors must be in agreement with the expectations of the teacher's class they are attending. All visitors must sign in at the office, show identification, and wear a visitor's pass while in the building.

REPORT CARDS

Report cards will be issued approximately one week after the close of each nine week grading period. Midterm reports will be issued approximately one week after the midterm of each grading period.

HONOR ROLL

HIGH HONOR ROLL	4.00 only
HONOR ROLL	3.50-3.99

POLICY FOR GRADING OF STUDENTS

As a guide, the following marking system is presented for teachers:

- A = 100-90 -- 4 points for honor roll and GPA
- B = 89.9-80 -- 3 points for honor roll and GPA
- C = 79.9-70-- 2 points for honor roll and GPA
- D = 69.9-60 -- 1 point for honor roll and GPA
- F = 59.9 --50 points for honor roll and GPA

GRADE LEVEL PROMOTION

Chronological age may be considered for promoting a child to the next grade level. There may be instances where specific levels of achievement will also be considered.

POLICY FOR LATE WORK

It is the intent of the middle school to encourage students to be responsible and productive learners while preparing them for the next step in their education. The McLaughlin Middle School will not subtract points for late work. However, students will need to make up materials that they miss due to an absence.

PERSONAL ATTIRE AND APPEARANCE

McLaughlin Middle School encourages students to use sound judgment when considering dress. Appropriate dress is conducive to a positive learning environment. Concerns can arise when dress and grooming become a potential danger to the student or classroom. We are alcohol and

tobacco free; therefore, any part of a wardrobe that can be seen to promote the use of alcohol, tobacco, or drugs may not be worn on school property. Also, any part of a wardrobe that promotes any form of sexual harassment, or displays obscene, profane, lewd, vulgar, or sexually suggestive material is prohibited. Undergarments are to be covered up. No student shall be prevented from attending school or a school-sponsored activity because of appearance of style, fashion, or taste as the sole criteria for such action. The administration will notify students of any dress code rules at school.

Hoods are not allowed in the hallway or classroom at any time. Hats are not acceptable and kept in locker.

PUBLIC DISPLAYS OF AFFECTION

Public display of affection in school or school-related activities is a distraction. Students should always keep their hands to themselves.

CELL PHONE/ELECTRONIC DEVICES

1. Cell phones are not to be used anywhere within the school.
2. Other electronic devices (IPODS, cameras, etc.) are not allowed without permission.
3. Consequences of having cell phones and other electronic devices seen, heard, or utilized in school:
 - a. Violation #1 – The cell phone is confiscated and turned into the attendance office. The student may pick up the phone at the end of their school day and are given a written warning.
 - b. Violation #2 – The cell phone is confiscated and turned into the attendance office. The principal will contact his/her parent. The parent is required to pick up the cell phone.
 - c. Violation #3 – The cell phone is confiscated and turned into the attendance office. The student will contact his/her parent. The parent is required to pick up the cell phone. In addition, the student will be required to turn the cell phone into the office at the beginning of each school day for a minimum of five (5) consecutive school days.

Continued violation of this policy will result in a required parent meeting or suspension.

There is a locked, padded box at the security desk where students can turn in their cell phones prior to the beginning of the school day.

The McLaughlin MS and McLaughlin School District assumes no responsibility for loss, damage, or theft of cellular phones and digital media devices, whether in the possession of students, on school property, or if confiscated by school personnel pursuant to this policy.

Legal References: ARSD 24:07 (Student Due Process) SDCL 13-32-4 (School Board to Assist in Discipline) SDCL 49-31-31 (Harassment By Electronic Devices).

LOCKERS

School lockers are the property of the McLaughlin School District. At no time does the McLaughlin School District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. There are no reasonable expectations of privacy in a student's locker and both random and targeted searches of lockers may be legally conducted without student or parental consent. No sharing of lockers/combos is allowed to ensure the protection of students from theft, vandalism, or the placement of illegal objects/substances in the lockers. Any violations of this policy could place a student at risk for consequences relevant to the content of their locker.

STUDENT VALUABLES

Students are cautioned not to bring large amounts of money or any form of electronic device to school or on school trips. If you wear glasses, watches, or rings, keep track of them at all times. Students, not the school, are responsible for personal property. If it is necessary to bring a considerable amount of money to school, leave it in the office for safekeeping. It is advised that names be placed on personal items.

DO NOT LEAVE VALUABLES IN YOUR LOCKER

STUDENT BOOK BAGS

Students are allowed to bring book bags, gym bags, and purses to school. However, these bags are subject to search each and every morning by the school's personnel. School bags and backpacks will be placed in student lockers. If a bag is too large to be accommodated by the student locker, these bags are subject to confiscation. All students will pass through a metal detector each and every morning. Students must empty their pockets and remove all metal objects on them. Students, as well as their possessions, when under reasonable suspicion, are subject to search at any time. Law enforcement will be called if necessary. If any disallowed items (i.e. food or beverages, personal electronic devices, lighters, tobacco, weapons, drugs, alcohol) are found on the student or in their bags, the student will be subject to disciplinary action in accordance with school policies. Continued violation of this policy may result in the loss of a student's privilege to bring a bag/purse to school. The administration will be the determining officials in regards to violations.

SAFE AND DRUG FREE SCHOOLS

The safety of students and employees is of paramount concern to the Board of Education. The McLaughlin School District believes in, and promotes, a safe and drug-free healthy lifestyle, free from the use or misuse of any 'mood altering' chemical or 'mind-altering' drug. The McLaughlin School District promotes a no-use policy and encourages staff members to model behavior consistent with this policy. This policy is in effect 24 hours per day, seven days per week, and applies to anyone present on school property. The close contact that all staff members have with students provides a unique opportunity to assist students with choices.

STUDENTS

The use of alcohol, tobacco (e-cigarettes/vapor pens/vapor hookahs (containing nicotine or no nicotine), and other drugs negatively limits a person's ability to function and negatively impacts the learning ability, process, and environment. The use and unlawful possession of illicit drugs and alcohol is wrong and harmful. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student's own use by a doctor. We support education and standards of conduct related to a drug-free environment. Age appropriate, developmentally-based drug and alcohol education and prevention programs will be provided for all students, grades K-12, in the McLaughlin School District.

STATEMENT OF PURPOSE

The District's Drug-Free Policy has been developed:

1. To encourage the growth of responsible citizenship among the students, staff, and community.
2. To emphasize the school's concern for the health and well-being of all students.
3. To promote equity and a sense of order and discipline among all students.
4. To establish standards of conduct for all students and foster leadership among peers.

ALCOHOL

The use of alcoholic beverages is prohibited on school grounds and in the school building. The use of alcoholic beverages at any school function on or off school grounds is prohibited. The school reserves the right to contact law enforcement and/or use the passive alcohol sensor when there is suspicion that a student may be under the influence of alcohol. The odor of alcohol itself is considered a suspicion.

SMOKING (MSD Board Policy I-21)

Smoking, including e-cigarettes, is not permitted inside classroom buildings, administrative buildings, cafeterias, athletic facilities, or district owned vehicles. Smokers are asked to refrain from smoking in entranceways to buildings, adjacent to open windows or air intakes, or in other outdoor areas where environmental smoke is not rapidly dispersed. All members of the McLaughlin community are expected to treat each other with courtesy and respect in honoring this policy.

WEAPONS IN SCHOOL (MSD Board Policy I-22)

Schools should be an example of what is taught regarding the observance of, and respect for, the law. Schools also must be highly conscious of the health, safety, and welfare of students, staff, and the public.

- Board policy forbids the bringing of weapons to school or school sponsored activities. Weapons taken from pupils shall be reported to their parents. Confiscation of weapons may be reported to the law enforcement. The intent of the actions of the student will be considered in any report to the law enforcement. Appropriate disciplinary and/or legal

action shall be pursued by the administration and McLaughlin School Board pursuant to all local, state, and federal laws.

- A weapon is defined as any firearm, knife or sharp device, instrument, material, or substance, whether animate or inanimate, which is calculated, or designed to threaten, do bodily harm, or inflict death.
- No firearms are permitted on any school premises, school vehicles, or any vehicle used for school purposes in any school building or other building or premises used for school functions. Exceptions will be made for weapons under the control of law enforcement personnel, starting guns while in use at athletic events, gun shows, and supervised school training sessions for the use of firearms.

SEARCH AND SEIZURE (MSD Board Policy I-25)

McLaughlin Middle School reserves the right to search any and all persons entering the school property. Each student's bag(s) will be searched each day and they will pass through a metal detector prior to receiving their bag(s) back from security. Locker, bag, and body searches conducted during school hours will be done by school administration or others appointed by school administration when "reasonable suspicion" and/or "probable cause" have been established. The McLaughlin School also partners with law enforcement to conduct random searches on school property with drug detection canines. These searches are short and intended to keep illegal substances off school property. The searches may include (but are not limited to) hallway lockers, gym lockers, classrooms, and any parking areas accessible to the public.

GUIDANCE

The McLaughlin Middle School Guidance Counselor strives to aid each student in utilizing his/her abilities to the fullest in making sound choices and developing self-understanding. Guidance services available include:

1. Individual Counseling - Students may schedule visits with the guidance counselor through the office during the school day when the counselor is present. Students must have permission from the counselor to be dismissed from classes.
2. Referral Services - The office will provide referral services to area agencies as needed. Referrals may be made for counseling or educational purpose.

FIRE/TORNADO/EMERGENCY LOCKDOWN DRILLS

Periodic drills are held to prepare for fires, tornados, and emergency lockdowns. Students are asked to go to the assigned locations, follow instructions, and remain there until told to resume normal activities.

STUDENT/TEACHER RELATIONSHIP

Every teacher has authority over every student at all times on the school premises or at school activities. That relationship must be understood by the student. Teachers are to be addressed as

Ms., Mrs., or Mr. by all students all of the time. Substitute teachers are to be given the same considerations as regular teachers.

SCHOOL SOCIAL EVENTS/ DANCES

With few exceptions, school parties are for McLaughlin Middle School students only. Students are to observe the following rules and regulations for school dances/activities:

1. Students must remain in the building until departing the dance/activity.
2. Students may not return to the dance/activity after leaving the building.
3. All rules and regulations in the McLaughlin Middle School handbook are in effect.
4. Any misbehavior will result in removal from the dance/activity and notification of parents.

SCHOOL TRIPS AND ACTIVITIES

Students are reminded that all McLaughlin School District and McLaughlin Middle School policies are in effect while you are in attendance at school activities, either here or away. Any student riding to an activity on school transportation must return on school transportation unless the parent or guardian is present and makes a personal written request to the sponsor and takes responsibility for the student's return. Family members or family friends will not be allowed to take responsibility for your student. Any other arrangements must be made in advance in person and in writing with approval of an administrator or sponsor.

Any student charged/caught using, or in possession of, alcohol/drugs on a school sponsored overnight outing will not be allowed to go on any future overnight outings for the remainder of the school year, regardless of other disciplinary actions that may be taken by school administration or law enforcement.

Field trips constitute an educational experience that requires transportation from the school. Field trips include contests and/or visitations to sites that provide enrichment experiences for the student.

Field trips shall be approved by administration and require permissions slips from each student attending the field trip.

CONDUCT AT SCHOOL-SPONSORED ACTIVITIES (MSD Board Policy G-9)

At any athletic event, spectators must conduct themselves with behavior consistent with good sportsmanship. Students are encouraged to attend and support school-sponsored activities (contests, performances, games, dances, etc.), but are required to follow the SDHSAA rules of conduct.

The following rules apply:

- Proper conduct must be observed.
- The following is a partial list of unacceptable behavior: Verbally or physically attacking or singling out any participant (coach, player, cheerleader, referee, actor, musician, judge,

- etc.), spectator, or school official.
- Profanity, vulgarity, and derogatory cheers are not allowed.

Supervisors may immediately remove any student that is misbehaving. Activities are a school function, and as a result, students will receive consequences for infractions.

- 1st Offense: One-week suspension from attending any school activity.
- 2nd Offense: Suspension from attending any school activity for the remainder of the season.
- 3rd Offense: Suspension from attending any school activity for the remainder of the school year.

ATTENDANCE (SDCL 13-27-11)

School is preparation for the future. It is important that habits of regular attendance be developed. A student's contribution and achievement in class are directly related to attendance. Students and parents/guardians must understand that students miss a vital portion of their education when they are absent from class. Teachers and administrators are expected to communicate with students and parents/guardians about the effect of attendance on student achievement and success in their class, and in their lives as adults.

If you know in advance that your student will be absent from school, please notify the teacher and office. We try to work with parents on having students make up the work that has been missed; however, makeup work is no substitute for classroom instruction. Parents/Guardians may pick up make-up work at the end of the school day and should follow the teacher's directions regarding the return of the make-up work.

The state of South Dakota requires compulsory attendance for students from six to eighteen years of age. Schools are required to track the school attendance of all students and meet annual goals based on the attendance of each student. The goal for each student is to be in school 90% of the days that school is in session. This means that any student who misses more than 10 days of school in an entire school year, is below the state requirement for school attendance.

Please remember that a written note or a phone call explaining the absence is required when a student is absent. This can result in absences being exempt from the student's record.

TRUANCY (SDCL 13-27-1)

1. "Truancy" is any absence by a student of compulsory school age for part or all of one or more days from school during which the school has not been notified of the legal cause of the absence by the parent/guardian of the absent student. It is also an irregular attendance pattern which defeats the intent of compulsory attendance.
2. When absenteeism has become detrimental to student achievement and the student/parent/guardian has ignored every effort by the district to gain compulsory attendance, the principal may begin truancy proceedings to be brought against the

parent/guardian.

Prior to such actions, the principal shall have:

1. Communicated with the student's parents/guardians to discuss the student's truancy or have attempted to meet and been refused.
2. Offered an opportunity for educational counseling with school personnel, the student, and the parent/guardian.

ATTENDANCE REGULATION

The following guidelines are to help parents/guardians establish an acceptable attendance record for their student(s):

- Students should be in their classroom and ready for learning by 7:50 AM (MT). Students not in their first period classroom by the sound of the first bell will be counted as tardy.
- Any student arriving after the start of any class period will be considered tardy and must report to the office to receive a tardy slip in order to be admitted to class. Students who are more than 10 minutes late to any class period will be counted absent.
- Students must remain at school once they arrive. No one other than a parent or guardian will be given permission to check out a student for lunch.

TARDIES

- During the school day, tardiness shall be defined as failure to be at one's assigned classroom when the class bell rings. Students will be marked tardy by the teacher. Tardies will be tracked by the office and administration.

MEDICAL ABSENCES (SDCL 13-27-6)

In the case of chronic or irregular attendance due to illness or injury, the administration will request a physician's written statement certifying the necessity for school absence.

When a student has been absent from school without parent/guardian notification, school personnel will make a home/work contact by telephone, home visit, or written notification. Classroom instructional time is important and is difficult to make up.

An excused absence is any absence that is reported by the parent/guardian as excused.

BEHAVIORAL EXPECTATIONS (MSD Board Policy I-18)

McLaughlin Middle School believes that student actions, attitude, and appearance are a reflection of the student as a person and as a member of the McLaughlin Middle School community. Students are expected to demonstrate appropriate behavior on campus and at school-sponsored activities held off-campus.

A student may be removed from class in the interest of discipline and be provided logical consequences. Repeated offenses will require a conference with parents and students, and/or suspension from school (not necessarily in that order).

Examples of student conduct on school grounds, on school buses, or at school activities that will subject a student to suspension, expulsion, or other disciplinary action, and which may be reported to the legal authorities and subject to legal consequences are:

- Alcohol/Drug Use or Chemical Abuse: A student will be charged with drug/alcohol use if any of the following are detected: being in possession of, having used, attempted to use, being under the influence of, giving or selling to others any alcoholic, inhalant, and prescription or nonprescription drug. “Under the influence of” will be determined by the supervisor in charge and is defined by the school board as any physical symptoms such as odor of alcohol beverages on the breath, pupil dilation, or other overt characteristics.
- Drug Violations (Illegal Drugs and Controlled Substances): Use of illegal drugs or controlled substance without a valid prescription, and/or the use of any substance, in any manner, with the intent to become intoxicated, is prohibited on school grounds and in the school building. The odor of an illegal drug or substance used for intoxication itself is suspicion.
- Weapon Possession: “Possession” is defined as “when any illegal item (or legal item intended to be used to do harm) is found on the person of the student, in the student’s locker, or otherwise under his or her control.”
- Violent Behavior: “Violent behavior” shall be defined as “verbal threats, intimidation (verbal and nonverbal), bullying behavior, physical menace to put another in fear of imminent serious bodily harm, threatening gestures toward students and/or staff and/or other persons, encouraging/initiating others to fight, physical contact with another person with intent to harm or injure another person physically or mentally (fighting, grabbing, wrestling, pushing, shoving, etc.), threatening or striking another person with an object with intent to harm or injure that person, and other behaviors which may be determined by staff and/or administration as violent.” Fighting and battery may result in a law enforcement referral.
- Other: Any other major act of misconduct which seriously disrupts the orderly operation of the school program, or any school activity or transportation services which threatens the health, safety or property of self or of others or behavior not specifically described above which substantially disrupts the orderly conduct of a school, school function or an extracurricular activity.

DISCIPLINE PLACEMENT

- Detention: On occasion, the principal may assign students to detention as a penalty for certain types of misbehavior. Students will receive a written notice of a detention for the particular day(s) assigned. Students refusing to serve detention or not showing up for detention on their assigned day/time may be suspended.
- In-School Suspension (ISS): Students that are assigned ISS will be allowed to do daily work as required by each teacher. If students are missing labs, presentations, or receiving a grade for daily participation, it may jeopardize their ability to receive full credit if assigned ISS.

- Out-of-School Suspension (OSS): A student will be given both written notice of his/her suspension and the reasons for the suspension. Parents/Guardians will be notified of the student suspension. The principal or their delegate has the legal right to suspend for nine school days. Students will have one week from the day an assignment is assigned to turn in the work for credit. Students may be required to spend extra time after school upon their return to complete makeup work. While a student is placed in out of school suspension, they will not be allowed to participate or attend any school functions or activities.
- Long Term Suspension: A student and his/her parent or guardian will be given written notice of the intention to suspend or expel and the reasons therefore. The superintendent must approve any suspensions over 10 days. Only the school board has the right to expel students.

SUSPENSION AND EXPULSION (SDCL 13-32-4)

All suspension of students will be done through the principal’s office or superintendent’s office. Any student behavior violation that may lead to a consequence of ISS or OSS will have the violation and consequence reviewed by two administrators. Parent/guardians will always be notified of such violations and consequences. The principal will communicate to the parents the reason for the suspension procedure, and the expected behavior for the remainder of the year. A file of disciplinary actions will be maintained. In case of expulsion, the school board will provide procedural due process hearings in accordance with local policy and SDCL 13-32-4.

SEXUAL HARASSMENT POLICY

It is the policy of our school district that our employees and students should be able to enjoy a work and learning environment free from all forms of discrimination, including sexual harassment. It is expressly against school policy for any member of the school district community to make unwelcome sexual advances or requests of sexual favors, or to engage in any other physical or verbal conduct of a sexual nature.

Sexual harassment is herein defined as “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.” This constitutes sexual harassment when:

- a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment or education.
- b. Submission to or rejection of such conduct by any individual is used as the basis for academic or employment decisions affecting such individuals.
- c. Such conduct has the purpose or effect of unreasonably interfering with an individual’s academic or work performance or creating an intimidating, hostile, or offensive employment or educational environment.

Conduct that is harassing to other employees or students will not be tolerated, and is prohibited. Upon the completion of due process afforded to the individual alleged to have sexually harassed an employee or student, should such allegations be shown to be true by a preponderance of the evidence, the employment of the employee found to have sexually harassed another employee or

student could be terminated; if the accused is a student, the student could be expelled for the balance of the school year.

Any employee or student who believes that he or she has been, or is being, subjected to harassing acts or conduct should bring such acts or conduct to the immediate attention of any administrator or the Title IX Coordinator.

Should an individual come forward with a complaint of sexual harassment, an investigation of the alleged incident or behavior will be conducted. If the allegation involves both a student and an employee of the district, the Department of Social Services will be notified. The internal investigation of the complaint will include, but is not limited to, such things as what happened, when and over what period of time the conduct occurred, how the conduct affected the employment or educational environment of the accuser (and if so, in what manner), appropriate background information, and possible verification from other employees and/or students. The individual who is alleged to have committed the act or conduct is to be notified in writing by the person conducting the investigation as to the allegation upon reasonable suspicion that the allegation may be true.

Due process will be adhered to in order to protect the interests of the employees and/or students involved. This includes the right of the person who is accused of the conduct to face and question the person(s) making the allegation(s) at the board hearing, which may be held relative to the long-term employment status of an employee or the expulsion of a student from school. Should the person alleged to have committed the conduct be an employee, and the person making allegation be a student, the identity of the student(s) involved will be confidential until after the preliminary investigator recommends to the board that the board suspend the employee, with pay, pending completion of the investigation.

PROHIBITION OF GANGS AND GANG ACTIVITIES

The visibility of gang and gang-related activities in school causes a substantial disruption of, and/or material interference with, school and school activities of the district. Gangs and gang-related activities are prohibited on school property and at school activities. No student may intimidate or harass another student for the purpose of gang recruitment or gang retaliation. “Gang” as used in this context shall mean “two or more individuals who associate with each other or conspire with each other primarily for criminal, disruptive, and/or activities prohibited by law or by the school’s rules, regulations or policies.”

No student on school property or at any school activity shall:

1. Wear, possess, use, distribute, or sell any clothing, jewelry, emblem, badge, symbol, sign, body marking, or any other evidence of membership or affiliation in any gang.
2. Communicate verbally or nonverbally (gestures, hand-shakes, slogans, drawings, whistles, signs, etc.) to indicate membership or affiliation in a gang.
3. Commit any act which furthers gang activity, including but not limited to:
 - a. Soliciting others for membership in any gang.
 - b. Requesting persons to pay for protection or otherwise intimidating or threatening any person.

- c. Inciting other students to act with violence towards any other person.

Consequences:

A student violating any of the above paragraphs will be required to attend a conference with a parent/guardian, principal, and local police officer. Second violations will be referred to the school board for a due process hearing pursuant to expulsion.

STUDENT RIGHTS

We recognize our responsibility to assure students the rights that are legally theirs and are offered to all persons under the federal/state constitutions and statutes. These rights, however, are not without limitations and students, while at school and at school activities, do not have the same degree of statutory and constitutional rights they may have while not at school or at school activities. They also may not have the same degree of statutory and constitutional rights as adults.

A student is responsible for the way he/she exercises his/her rights, and must accept the consequences of his/her actions and recognize the boundaries of those rights. Each exercise of an individual's rights must demonstrate respect for the rights of others.

These rights and responsibilities of students include:

- Civil rights, including the right to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others.
- The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school.
- The right to due process of law with respect to suspension and expulsion; responsibility to follow school rules to avoid disciplinary action.
- The right to free inquiry and expression; responsibility to observe reasonable rules regarding freedom of expression.
- The right to privacy, which includes privacy in respect to the student's school records.

FEDERAL PROGRAMS POLICY AND COMPLAINT PROCEDURE WITH RESPECT TO FEDERAL PROGRAMS POLICY (Title IX, Chapter I, Rehabilitation Act Section 504, Americans with Disabilities Act, Title I, NCLB)

The McLaughlin School District will not discriminate, in any of its policies and programs, on the basis of age, race, color, creed, national origin, ancestry, religion, sex, or disability and will not violate any of the provisions of applicable federal programs, statutes, or regulations.

In compliance with applicable federal laws and regulations, the McLaughlin School District Board of Education has appointed the Superintendent of Schools to coordinate district programs and compliance with federal mandates prohibiting discrimination. The superintendent can be reached at the McLaughlin School District, McLaughlin, South Dakota, by calling (605) 823-4484.

FEDERAL PROGRAMS GRIEVANCE POLICY (MSD BOARD POLICY A-4)

Definitions:

- A. A complaint is a valid concern by a student, parent, other patron of the district, employee, employee representatives, or other concerned groups or advisor organizations based upon or concerning an alleged violation, misinterpretation, or inequitable application of any existing policy, rule, regulation, or program of the school district, state, or federal statutes/regulations regarding discrimination or concerning violations relating to federal programs.
- B. An aggrieved person is the individual making the claim.
- C. Days shall mean calendar days. Time frames may be extended upon written mutual agreement.

DISPENSING OF STUDENT MEDICATION (SDCL 13-33)

Students will be permitted to take medication while at school with a specific written request of the parent or guardian and under the written instructions of the student’s physician. All nonprescription medications will be given at the discretion of the school nurse when provided by the parent/guardian along with written or verbal authorization.

When a parent or guardian makes such a request, a full release from the responsibilities pertaining to the administration and consequences of such medications must also be presented to the principal by the student’s parent or guardian.

The above policy covers all prescription and other drugs, except for aspirin or ibuprofen and items such as cough drops, which may be given at the discretion of the school employee upon written authorization of the parent or guardian.

If you have any questions, please contact the school nurse at the school.

NOTIFICATION OF RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days of the day the school receives a request for access.
 - a. Parents or eligible students are to submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
 - b. McLaughlin School District will make every attempt to provide requested documentation immediately upon request, but in no case later than the 45 days defined under the law. McLaughlin School administration or office staff will assist parents in completing the required written request, if the parent asks for assistance.

- c. School staff will make a student's educational records available to the student's parent(s) of record unless the school has a court order, on file, stating a parent is not allowed access to the student's educational records.
 - d. Parents and eligible students may only review information specific to their student/self, if multiple students are referenced in an educational record.
 - e. Parents may request up to one copy of a student's records per year. The school retains the right to charge a copy fee if the quantity of records is determined excessive, or the parent request more than one copy in a school year.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
 - a. Parents or eligible students who wish to ask the school to amend a record should write the school principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the records as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
 - b. McLaughlin School administration or office staff will assist parents in completing the required written request if the parent requires or asks for assistance.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
 - a. One exception, which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted as its agent to provide service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or is assisting another school official in performing his or her tasks.
 - b. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
4. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. FERPA requires a school district to make a reasonable attempt to notify the parent or student of the record request unless it states in its annual notification that it intends to forward records on request. McLaughlin School District will attempt to contact the parent(s) of a student, but the addition of this section in the school's policy and procedure is meant to serve as the school's annual notification.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Office--

U.S. Department of Education— 400 Maryland Avenue, SW--Washington, DC 20202-5920

FERPA CONTACT INFORMATION

Additional information and guidance may be found at the FPCO's website at:
<http://www2.ed.gov/policy/gen/guid/fpco/index.html>

Or by contacting:

Dr. George Shipley, Superintendent McLaughlin School District
601 South Main Street, PO Box 880 McLaughlin, SD 57642

NOTICE OF DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires McLaughlin School District, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your student's educational records. However, the McLaughlin School District may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in writing. The primary purpose of directory information is to allow the McLaughlin School District to include this type of information from your student's educational records in certain school publications.

Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- Sports activity sheets, such as for football, showing weight and height of the team members; etc.

Directory information, which is information that is generally not considered harmful or an invasion of privacy, can be released to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories (names, addresses, and telephone listings) unless parents have advised the school that they do not want their student's information disclosed without their prior written consent.

If you do not want the McLaughlin School District to disclose directory information for your student's education records without your prior written consent, you must notify the district annually and in writing by September 15th. The McLaughlin School District has designated the following information as directory information:

- Student name
- Participation in officially recognized activities and sports

- Weight and height of members of athletic teams
- Photographs
- Degrees, honors, and awards received
- Dates of attendance
- Grade level

ANTIBULLYING POLICY

Bullying is defined as “unwanted, aggressive behavior among school aged students that involve a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.” Both kids who are bullied and who bully others may have serious, lasting problems.

In order to be considered bullying, the behavior must be aggressive and include:

1. **An Imbalance of Power:** Students who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
2. **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.

The forms of bullying:

- Physical – involves harmful actions against another person’s body.
- Verbal – involves speaking to a person in an unkind or hurtful way.
- Emotional – involves behaviors that upset, exclude, or embarrass a person.
- Sexual – involves singling out a person because of gender and/or demonstrates unwarranted or unwelcome sexual advances.
- Racial – involves rejection or isolation of a person because of ethnicity.

HAZING AND INITIATION

Hazing and initiation of any student or group of students in any class, group, organization or club is prohibited. Administration reserves the right to review each incident on a case by case basis, and will determine if the student(s) involved are subject to discipline by the school or law enforcement.

CYBER-BULLYING (MSD Board Policy I-23)

Cyber-bullying is bullying that takes place using electronic technology. Electronic technology includes devices and equipment such as cell phones, computers, and tablets as well as communication tools including, social media sites, text messages, chat, and websites. Examples of cyber-bullying include mean text messages or emails; rumors sent by email or posted on social networking sites; and embarrassing pictures, videos, websites, or fake profiles.

Students and staff will refrain from using communication devices or district property to harass or bully another. All forms of cyber-bullying are unacceptable and viewed as a violation of this policy and the district's acceptable computer use policy and procedures.

Students and community members who believe they have been the victims of such misuses of technology, as described in this policy, should not delete the offending material from the system. A copy of the material should be brought to the attention of a principal or teacher. The administration shall fully investigate all reports of cyber-bullying.

In situations in which cyber-bullying originated from a nonschool computer or cell phone, but brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operations of a school. In addition, such conduct must also violate a school policy.

TRANSPORTATION POLICY

Bus transportation is a privilege, not a right. The bus driver has the same authority over students riding on the bus as a teacher has in the classroom. All incidents of bus misbehavior will be reported to the principal. Repeated problems may result in the student being suspended from the bus. Activity buses are provided for those students who remain after school for athletic practice, meetings, and detention. Students must have a valid reason and be under supervision of a staff member if they stay for the late (activity) bus. The bus driver may ask for the student's reason for staying after school.

Bus Rules to be followed at all times:

1. Fighting and rough housing are not permitted.
2. The driver has the right to assign seats.
3. No eating, drinking, or smoking
4. No chewing tobacco or spitting
5. No profanity or loud noises.
6. Throwing things in and out of bus is not permitted.
7. Remain seated and keep aisles clear.
8. Keep head, arms, and hands inside the bus.
9. Keep the bus clean and free of damage.
10. Be courteous to fellow passengers.
11. Do not distract the driver.
12. Loud stereos or boom boxes are not allowed.
13. No sunflower seeds.
14. No hitching (if caught, automatic suspension of bus privileges for the year)

Failure to observe these rules as determined by the principal, bus supervisor, or bus drivers will necessitate the following action:

- 1st offense: Warning from bus driver and written report to the school principal to be passed on to the parent/guardian, although some offenses may result in automatic

suspension of bus privileges.

- 2nd offense: Notice to parent/guardian and 1-3 days suspended bus privileges.
- 3rd offense: Notice to parent/guardian and 4-10 days suspended bus privileges.

Parents/Guardians are responsible for students' transportation during suspended bus privileges. Failure to pick up your student at the designated time may result in the McLaughlin Tribal Law enforcement or proper authorities being contacted.

Notice to Parents: Continued violations could result in further 10 day suspensions or suspension of bus privileges for the remainder of the school year. If this action is taken, parents will have the opportunity to visit with bus driver, the bus supervisor, and the principal.

Parents' and students' complete support and cooperation with the bus rules/regulations and disciplinary action is needed at all times to ensure continued safety for bus students to and from school.

PARENT RESPONSIBILITY AND BUSES

If you are having trouble getting your student up for the bus, we encourage parents to set a nightly time that students go to bed with sufficient sleep free of any electronics or distractions that may keep them awake. Students are better rested and prepared for the school day if they receive eight hours of sleep. There are several adverse circumstances associated with the lack of rest.

On time for the bus is a life skill that can be associated with being on time for work. Middle school students are at an impressionable stage and we can help our students form good habits for their future, whether college or career. Students that are on-time for the bus are also assured that they arrive in time for breakfast in the morning, which is provided free of charge from the school every morning that school is in session.

SPECIAL TRANSPORTATION ISSUES

The school will not be responsible for transporting day students to court or medical and dental appointments. The school will not transport students who miss the bus unless authorized by the principal.

VIDEO CAMERAS ON BUSES

The board of education authorizes the use of video cameras on any and all school buses to promote transportation safety, to prevent vandalism, to monitor bus drivers, to identify disruptive students, and to document the activities of riders during their transport to and from school and school activities. Video cameras will generally be placed in the interior front of school buses, facing the rear.

All school buses with video systems will display a warning sign within the bus indicating that video and audio surveillance can occur on that bus to encourage transportation safety and proper student behavior. Parents and guardians also will be notified annually that video cameras are being used on school buses. Students found to be in violation of the district's bus conduct rules will be subject to discipline in accordance with district policy and applicable law.

CORE EXPECTATIONS

School Expectations

- Create an environment showing excellence is worth the price.
- Provide such instruction that an educated student is able to accept, initiate, and manage change in the 21st century.
- Communicate that education is the shared responsibility of our students, parents, and community.
- Enable students to utilize and integrate Native American culture to enhance the learning process.
- Reflect and affect community values.
- Foster a person's individuality and uniqueness.
- Strive to encourage student accountability for his or her own behavior.
- Encourage and support professional development.
- Employ individuals who support the district mission, beliefs, and goals.

Student Expectations

- Attend school daily.
- Learn to accept responsibility for their learning and their actions.
- Have a right to be respected and a duty to respect others.
- Are entitled to an education appropriate to their individual needs.
- Are provided with and contribute to a safe, positive learning environment.
- Work as a community and team in order to build trusting relationships.

Parent/Guardian Expectations

- Encourage learning and help students attend regularly and arrive on time.
- Support the school in its efforts to maintain proper discipline.
- Be respected, positive role models who model lifelong learning.
- Establish a time and place for doing homework and review homework regularly.
- Keep communication open with school personnel and encourage the students' efforts and interests.
- Read with their student and let their student see them read.

Teacher Expectations

- Provide a positive, safe, caring learning environment.

- Respect the unique needs of their students and treat each in a fair and equitable manner.
- Be knowledgeable in their field and be flexible in their teaching style to help each student reach his/her maximum learning potential.
- Maintain open lines of communication with students and their parents/guardians in order to provide information about student progress.
- Work as a community and team in order to build trusting relationships.

National and State Assessments

Parental Involvement

**McLaughlin Middle School
Parent Involvement Policy**

McLaughlin Middle School will do the following to integrate parents into the education of their children:

- Convene an annual meeting during the first quarter of school. All parents will be invited and encouraged to attend. Parents will be informed of McLaughlin Middle School’s Title I school-wide status and how their student’s will be participating. Title I requirements as well as parental rights will also be discussed. The annual meeting will be held during the first semester of school during parent/teacher conferences. The meeting will be held in the school commons area and a meal will be served.
- Offer a number of date-flexible meetings, transportation, child care, or home visits as needed. Parents that are unable to attend parent/teacher conferences will be provided additional opportunities to receive the Title I information, such as our social media sites and school district website as well as any time they stop by the school.
- Involve parents in the planning, review, and improvement of programs and improvement of the school parental involvement policy. This includes culture fair, open house, school/parent compact, and parental advisory council.
- Provide parents of all children timely information, descriptions, and explanations of the curriculum and opportunities to meet. Social media announcements and paper copies of standards, curriculum, and student progress will be sent home by all grade levels and subject areas.

SCHOOL-PARENT COMPACT

The McLaughlin Middle School and the parents/guardians of

agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the state’s high standards.

This school-parent compact is in effect during the 2021-2022 school year.

School Responsibilities

The McLaughlin Middle School will:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the state’s student academic achievement standards by fully aligning all curriculum to the Common Core State Standards, assessing students on the Common Core State Standards, and providing individualized interventions for students not reaching mastery.
- Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child’s achievement.
- Provide parents with frequent reports on their child’s progress by sending home report cards on a quarterly basis, holding parent-teacher conferences four nights per year, sharing NWEA MAPs assessment data in the fall and winter, sharing Smarter Balanced results each fall, and sharing school progress on the School Performance Index at school board meetings and on the district website and school social media accounts.
- Create a culture that is inviting and welcoming to families. We encourage parents and guardians to visit the school and to speak with teachers. Please call the McLaughlin Middle School office at 823-4484 (extension 205) any time you would like to speak with a teacher.

Parent Responsibilities

Parents/Guardians will support our child’s learning in the following ways:

- Ensuring my child is in school daily and on time.
- Making sure that homework is completed when given.
- Volunteering in my child’s classroom.
- Participating, as appropriate, in decisions relating to my child’s education.
- Promoting positive use of my child’s extracurricular time.
- Staying informed about my child’s education and communicating with the school
- Reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on committees or advisory groups (PAC/JOM).

Student Responsibilities

I, as a student, will share the responsibility to improve my academic achievement and achieve the state’s high standards. Specifically, I will:

- Come to school every day on time.
- Participate in class.
- Do what the teacher asks me to do.
- Behave appropriately.
- Give to my parents or the adult who is responsible for me all notices and information received by me from my school every day.

School _____ Parents/Guardians _____ Student _____
 Date _____ Date: _____ Date: _____

APPENDIX A (MSD Board Policy H-5)

**ACCDEPTABLE USE OF COMPUTERS,
 NETWORKS, EMAILS, AND ELECTRONIC DEVICES**

1. The McLaughlin School District will make every reasonable effort to provide access to educationally appropriate resources, including Internet sites. However, it may not be technologically possible to limit Internet access to only those educationally appropriate sites that have been designated for the purpose of instruction, and research related to the curriculum.

2. Users of the Internet are responsible for their actions in the use of the Internet. Users have to complete the required training before they have access to it. The District cannot guarantee that users will not encounter inappropriate or offensive material on the Internet. If offensive material would cause the user embarrassment or other damage, the user should not use the system.
3. The District's electronic mail (e-mail) and information accessible via the network is not private. Other people, including but not limited to school administrators and the technology coordinator, have access to this the e-mails.
4. Illegal activities will be reported to the authorities.
5. All students' files/programs will be deleted at the end of the school year by the Technology Coordinator.
6. Staff will be notified of names of students on computer suspension

INAPPROPRIATE USE PROHIBITED: Inappropriate use includes, but is not limited to: intentional uses that violate the law, that are specifically named as violations in this policy, that violate the regulations of the school district or any other use that hampers the integrity or security of the school district's computer network or any computer networks connected to the Internet. All users of the school district's computers and networks are required to abide by the following rules:

1. Be polite and don't become abusive to others.
2. Use appropriate language. Swearing and the use of vulgarities will not be tolerated.
3. Do not reveal your personal address or phone number or that of other students or people.
4. Do not reveal your password or another user's password.
5. The District's electronic mail (e-mail) is not guaranteed to be private. People who operate the system have access to this.
6. Do not place unlawful information on any network system. Illegal activities will be reported to the authorities.
7. Persons using the District's e-mail system must be given permission by an administrator or computer coordinator to use District e-mail.
8. No trespassing in another person's file.
9. No programs or games may be brought from home or any other source, nor downloaded from the Internet, and installed on school computers. If programs or games are desired, they must be submitted to the technology coordinator. If these are allowed, they will be entered into the system and put on the menu by the instructor.
10. No physical tampering or destruction of computers, keyboards, printers, etc.
11. No unauthorized use of other student's directories. Students must keep their passwords private. Students are responsible for all files in their directory
12. The school administrators, instructional staff and the technology coordinator have the right to periodically inspect students files unannounced and at random.
13. No movies, music, or other outside electronic media files may be played on district equipment without approval from technology coordinator and/or administration.
14. Use of the school district Internet access for commercial "for profit" activities or product advertisements is prohibited.
15. Forgery of electronic mail messages, changing files belonging to users and downloading

of any files into the school district's computers is prohibited.

16. Unsolicited junk mail or chain letters are prohibited.

STUDENT ACTIVITIES STRICTLY PROHIBITED: In addition to the above general rules, activities which students are strictly prohibited from engaging in include, but are not limited to, the following:

1. Illegal installation or transmission of copyrighted materials
2. Any action that violates existing Board policy or public law
3. Access or use of any other email program or account other than the one issued by the school (i.e. Hotmail, Yahoo Mail, MSN Mail, etc.)
4. Using email to harass or bully others
5. Use of chat rooms, sites selling term papers, book reports and other forms of student work.
6. Messaging services (i.e. MSN Messenger, ICQ, etc.)
7. Playing non-educational internet games
8. Use of outside program disks without prior approval from the Technology Coordinator
9. Downloading illegal files, including music or other data files
10. Spamming-Sending mass or inappropriate emails
11. Gaining access to other student's accounts, files, and/or data
12. Password sharing
13. Use of anonymous proxy servers or other attempts to negate firewall/filtering system
14. Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems, and/or damage software component(s) of school equipment will not be allowed
15. Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients and transmission of inappropriate music.

DDN USE: Students enrolled distance learning or other E-learning media will adhere to all rules and regulations established. A written contract will be signed and on file prior to the start of class.

USE OF ELECTRONIC DEVICES: Pagers, MP3 Players, IPOD's, videogames, laser pointers or any other personal electronic devices (with the exception of calculators) are not to be worn or used in school during school hours unless permission is granted from teachers. Devices such as cell phones and pagers, if brought to school must be kept in students' locker. Cell phones are not to be used during school hours without permission from the administration. Students who need to make phone calls during the school day are to report to the office and arrangements will be made to meet their needs. PDAs and other handheld computers may be used for educational purposes with the approval of the teacher and administration. Such items will be confiscated and may be returned at the end of the school day. If a student receives a third violation during the school year the device will be returned to the student's parents upon the parents coming to school to pick it up. The only allowed exception to this policy is for adaptive equipment used for educational purposes.

VIOLATIONS AND CONSEQUENCES: Violations of school district policy or the law through the use of the school district's e-mail and Internet access may result in disciplinary action. Disciplinary action may be suspension or revocation of email and/or internet privileges, detention, in-school suspension, out-of-school suspension, or expulsion. Students shall be afforded due process consistent with school district policy and state law. Suspected violations of law shall be reported to the proper authorities.

STUDENT'S INTERNET PROTECTION ACT: It is the policy of McLaughlin Schools to: (a) prohibit user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prohibit unauthorized access and other unlawful online activity; (c) prohibit unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Student's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

APPENDIX B

Parent/Student Handbook Review Acknowledgement Form

This form must be completed for each individual student in your household

STUDENT NAME: _____

Grade 6 7 8

Please Check Each Box Below

I HAVE RECEIVED A COPY OF THE MCLAUGHLIN MIDDLE SCHOOL STUDENT/PARENT HANDBOOK

I HAVE BEEN GIVEN THE OPPORTUNITY OF RECEIVING AND/OR DISCUSSING ALL OF THE INFORMATION CONTAINED IN THE STUDENT/PARENT HANDBOOK

I UNDERSTAND AND ACCEPT MY PERSONAL RESPONSIBILITY FOR FOLLOWING ALL INFORMATION AND EXPECTATIONS PRESENTED IN THE STUDENT/PARENT HANDBOOK.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

THIS FORM MUST BE SIGNED AND RETURNED TO THE MCLAUGHLIN MSHS OFFICE. The McLaughlin MS Handbook is approved by the Board of Education and is considered policy. We welcome any suggestions or comments from students, parents, faculty, or administration that would help improve this book.
Please see the principal to provide your feedback.

APPENDIX C

McLaughlin Middle School Parent Right to Know/Parent Compacts

TEACHER QUALIFICATION POLICY/PARENTS RIGHT TO KNOW

To meet the requirements of Title I, the McLaughlin School must provide the following information to parents upon request:

1. WHETHER A TEACHER HAS MET STATE QUALIFICATION AND LICENSING CRITERIA FOR THE GRADE LEVELS AND SUBJECT AREAS IN WHICH THE TEACHER PROVIDES INSTRUCTION;
2. WHETHER THE TEACHER IS TEACHING UNDER EMERGENCY OR OTHER PROVISIONAL STATUS THROUGH WHICH STATE QUALIFICATION OR LICENSING CRITERIA HAVE BEEN WAIVED;
3. THE BACHELOR'S DEGREE MAJOR OF THE TEACHER AND ANY OTHER GRADUATE CERTIFICATION OR DEGREE HELD BY THE TEACHER, AND THE FIELD OF DISCIPLINE OF THE CERTIFICATION OR DEGREE; AND
4. WHETHER THE CHILD IS PROVIDED SERVICES BY PARAPROFESSIONALS AND, IF SO, THEIR QUALIFICATIONS.

Parents/guardians may also request information about the level of achievement of their child in each of the state academic assessments listed above.

APPENDIX D

Follow this link to determine McKinney-Vento (homeless student) status and see a sample intake form.

<https://4.files.edl.io/7521/09/27/19/135528-e0d8078e-4e56-41de-bcd9-5f74bf6b4c67.pdf>

